



HUMAN RESOURCES DEPARTMENT

# SEALY INDEPENDENT SCHOOL DISTRICT

939 TIGER LANE, SEALY, TEXAS. 77474. PH: (979) 885-3516. FAX: (979) 885-6457. WWW.SEALYISD.COM

## SISD Student Teacher/Observer Request Form

APPLICANTS: PLEASE COMPLETE THIS FORM, SIGN, AND SUBMIT IT, ALONG WITH YOUR DRIVERS LICENSE AND AN OFFICIAL LETTER FROM YOUR UNIVERSITY OR ACP INDICATING THE NEED FOR THE HOURS, TO THE HUMAN RESOURCES DEPARTMENT FOR PROCESSING.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

University or Alternative Certification Program: \_\_\_\_\_

Certification being sought: \_\_\_\_\_

\*Campus Request (if any): \_\_\_\_\_

Start/End Dates: \_\_\_\_\_

*\*STUDENT TEACHERS ARE PLACED BASED ON CLASSROOM AVAILABILITY. SPECIFIC REQUESTS WILL BE CONSIDERED BUT MAY NOT BE GRANTED.*

\_\_\_\_\_ I understand that I will be required to submit a criminal background check authorization form. If granted access, I must report any charges, arrests, convictions (including deferred adjudication and probation) that occur subsequent to the time I initially completed this form within 15 days to the Human Resources department. Questions regarding this information should be directed to the Human Resources department.

\_\_\_\_\_ I understand that if approved, I must coordinate my hours with the campus directly and understand that my schedule is subject to change upon the campus administrator's discretion.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**DISTRICT OFFICE USE ONLY**

Request:  Approved  Denied      Email Notification Sent:  Yes  No

Added to Approved Student Observer/Teacher List:  Yes  No



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The Sealy Independent School District is authorized by state law to obtain criminal history record information and a public sex offender search on volunteers (Texas Education Code 22.083). The information requested below is necessary to obtain criminal history record and sex offender information.

***Please print.***

Name: \_\_\_\_\_  
*Last First Middle*

Date of Birth: \_\_\_\_\_ Texas Drivers License Number: \_\_\_\_\_

*Have you ever been charged, convicted of, plead guilty or no contest (nolo contendere) to, or received probation, suspicion, or deferred adjudication for a felony or offense involving moral turpitude (including but not limited to theft, rape, murder, swindling and indecency with a minor)?*     **Yes**     **No**

I understand that the information I am providing about age, sex, and ethnicity will be used solely for the purpose of obtaining criminal history record information and public sex offender information.

\_\_\_\_\_  
***Signature***

\_\_\_\_\_  
***Date***